

We, \_\_\_\_\_ (hereafter, The Client), hereby retain National Auditing Services & Consulting (NASC) to conduct an audit of our electric, gas, water, sewer, steam, oil, and telephone (local & long distance) bills to identify any refunds, credits, savings or reductions that may be due us.

1. The Client :

- a. Will deliver to NASC necessary copies of utility bills as well as any other billing data or information essential to the audit.
- b. Gives NASC and its affiliate's authorization to contact utility company and supplier to obtain any information (i.e. historical records, etc.) deemed necessary by NASC to perform its audit and is authorized to obtain from them our account information. NASC is acting on our behalf in assisting us with our energy, water and telecommunications to file refund applications, to inquire information regarding our status, and are to receive any information relating to them adequately auditing our account, hence therefore processing any refund claims to which we the undersigned may be legally entitled.
- c. Agrees that all information exchanged and received during audit will not be revealed directly or indirectly to anyone, including but not limited to subdivisions, partners, or related subsidiaries.
- d. Acknowledges that all information and audit data supplied in report(s) or analysis are and will remain the exclusive property of NASC.
- e. Will pay NASC fifty percent (50%) of any verified credit(s), adjustment(s) to our account, or refund check(s) received, which are a direct result of services performed by NASC on our behalf, after The Clients receipt.
- f. AGREES THAT IF NO CREDIT(S), ADJUSTMENT(S) OR REFUND CHECK(S) ARE RECEIVED, THERE WILL BE NO FEE DUE FOR THE AUDIT.
- g. The Client agrees to be bound by the terms of this agreement once signed by The Client.

2. NASC:

- a. NASC and its affiliates will perform an audit of The Clients utility bills to determine if The Client may be due any refund(s), credit(s), saving(s) or reductions for errors associated with The Clients electric, gas, water, sewer, steam, oil and telephone (local and long distance) bills.
- b. Will prepare all necessary documentation to secure any credit(s), adjustment(s) to The Clients account, or refund check(s), including settlement of such claims and NASC is authorized to negotiate all settlement drafts.
- c. In the course of performing its auditing services NASC may come in contact with or become familiar with information that, The Client may consider confidential. NASC agrees to keep all such information confidential and to not discuss or divulge it to anyone.
- d. If deemed necessary may utilize services of independent professionals or consultants, at their own expense.
- e. Agrees that no fee or charge will be assessed to The Client if no refund credit(s), adjustment(s) or refund check(s) are received by The Client.

[Client Acceptance:]

CLIENT NAME:

ADDRESS:

Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

AGREED TO NASC BY: \_\_\_\_\_